

THE BOARD OF LAKE COUNTY COMMISSIONERS

PRESENTS

**INVITATION TO SUBMIT COMPETITIVE SEALED PROPOSALS
FOR *A MOBILE COMMAND CENTER***

Proposal Location:

Lake County Administration Center
105 Main Street
Painesville, OH 44077

REQUEST FOR PROPOSALS OPENING TIME

Wednesday, June 26, 2013

11:00 A.M.

NAME / ADDRESS OF FIRM, PERSON(S) SUBMITTING PROPOSAL,
NAME ADDRESS AND TELEPHONE NUMBER OF CONTACT PERSON:

TOTAL AMOUNT OF PROPOSAL PRICE FOR THE SALE OF THE MOBILE COMMAND CENTER,
INCLUDING CUSTOMIZATIONS

(Offeror to complete above information)

INSTRUCTIONS TO OFFERORS
PROPOSAL FOR MOBILE COMMAND CENTER

SPECIFICATIONS

Competitive Sealed Proposals will be received by the Board of Lake County Commissioners in and for Lake County at their Office in the Lake County Administration Center, 105 Main Street, Painesville, Ohio 44077; up to the hour of 11:00 AM local time on June 26, 2013, and made public thereafter for proposals to provide a vehicle capable of serving the needs of the Lake County public safety forces.

See Attached Exhibit "A" for a complete list of specifications.

Proposals shall be addressed to the above Office of the Board of Lake County Commissioners and marked PROPOSAL FOR MOBILE COMMAND CENTER.

The offeror that submits the proposal deemed most advantageous to the County, based upon its compliance with the specifications and criteria listed will be awarded a contract to Purchase a Mobile Command Center by the Lake County Commissioners (Lake County Emergency Management Agency). A draft contract is attached as Exhibit "B." However, this is merely a draft and the terms and conditions are subject to change. If the offeror cannot or fails for any reason to perform the contract, the County may reject all proposals and reissue a request for proposals for the Mobile Command Center or award the contract to the next most advantageous proposal.

Pursuant R.C. 307.862(B)(10)(a) and (b) the County reserves the right to reject any and all proposals for a Mobile Command Center, for the statutory reasons allowed, including if the proposal is not in the best interests of the County. The County may conduct discussions with offerors who submit proposals for clarification or correction to ensure full understanding and responsiveness to the requirements.

Offerors are directed to correspond with Director Larry Greene, Lake County Emergency Management Agency, 8505 Garfield Road, Mentor, OH 44060 (440) 350-5499.

PROPOSAL REQUIREMENTS

The proposal for providing a vehicle capable of serving the needs of the Lake County public safety forces must be accompanied by a bond, certified check, cashier's check or money order payable to Lake County Ohio. The bond, certified check, cashier's check or money order provided shall be five percent of the proposal amount.

The proposals must be held open for a period not longer than sixty (60) days after opening and the award may take place at any time after opening. All bonds, certified checks, cashier's checks and money orders submitted with the proposal, not held due to an award of a contract, will be

returned after the sixty (60) day period has elapsed. The offeror awarded the contract shall forfeit the bond, certified check, cashier's check and money order submitted, if said offeror fails to enter into a contract to provide a Mobile Command Center. The bonds, certified checks, cashier's checks or money orders shall be released after the contract is signed by all parties and a performance bond for the full amount of the contract shall be required in its place. Payment for the project will be provided within 60 days of satisfactory completion and delivery of the Mobile Command Center.

Each proposal must contain the full legal name of the person(s), corporation, partnership or other organization desiring to provide a proposal to the County for a Mobile Command Center, including the principal owners if operating as a legal entity with a different name, and a contact person with a telephone number in the space provided above. Each offeror must also supply three references from similar projects offeror has previously completed.

CRITERIA

Lake County will consider the following criteria in the following order of importance in determining the proposal that is most advantageous to the county in the Proposal submitted. Each proposal will be ranked in order of most to least advantageous to the county based on the following criteria.

1. Familiarity, Knowledge and Experience with constructing Mobile Command Center vehicles.
2. Ability to meet the specifications outlined in Exhibit "A" for Body Customizations, Miscellaneous items, the Body Specifications and Chassis Specifications.
3. Specificity of Submitted Proposal regarding the Offeror's Ability and Plan to Construct the Vehicle including but not limited to shop drawings, specification sheets, etc.
4. Fitness for Intended Purpose and Use of the Mobile Command Center by public safety.
5. Extent that the Proposal follows the proposal requirements and law.
6. References.
7. Price.